

Annex to Erasmus+ Inter-Institutional Agreement Institutional Factsheet Mälardalen University (MDH)

1 Institutional Information

1.1 Institutional details

Name of the institution	Mälardalen University/Mälardalens högskola (MDH)
Erasmus code	S VASTERA01
EUC	29369
PIC	999881530
Institution website	www.mdh.se
Online course catalogue	http://www.mdh.se/utbildning/exchange-students?!=en_UK

1.2 Main contacts

Responsibility	Institutional Contact: Division of Education and Research Administration	
Contact person	Ann-Catrin Nordin, until August 2016	
Contact details	ann-catrin.nordin@mdh.se , +46-21-107022	
Contact person	Anna Gellerstedt, leave of absence. Back August 15, 2016	
Contact details	anna.gellerstedt@mdh.se +46-21-101415	

Responsibility	Academic Coordinator: School of Business, Society and Engineering, EST	Operational Contact: School of Business, Society and Engineering, EST
Contact person	Pablo Camacho Sanhueza	Pablo Camacho Sanhueza
Contact details	pablo.camacho.sanhueza@mdh.se , +46-21-151782	

Responsibility	Academic Coordinator: School of Health, Care and Social Welfare, HVV	Operational Contact: School of Health, Care and Social Welfare, HVV
Contact person	Lena Hallström	Ann-Kristin Dahlin
Contact details	lena.hallstrom@mdh.se +46-21-101618	ann-kristin.dahlin@mdh.se +46-21-107348

Responsibility	Academic Coordinator: School of Innovation, Design and Engineering, IDT	Operational Contact: School of Innovation, Design and Engineering, IDT
Contact person	Radu Dobrin	Susanne Fronnå
Contact details	radu.dobrin@mdh.se +46-21-107356	susanne.fronna@mdh.se , +46-21-107379

Responsibility	Academic Coordinator: School of Education, Culture and Communication, UKK	Operational Contact: School of Education, Culture and Communication, UKK
Contact person	Leif Gifvars	Johan Collander
Contact details	leif.gifvars@mdh.se +46-16-153412	johan.collander@mdh.se +46-16-153722

2 Detailed requirements and additional information

2.1 Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) instruction	Recommended language of instruction level *
Student Mobility for Studies	All	English	B2
Staff Mobility for Teaching	All	English	B2

* Level according to Common European Framework of Reference of Languages (CEFR), <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.2 Additional requirements

Mälardalen University (S VASTERA01) recommends incoming exchange students to participate in our Introductions Day/s in the beginning of each semester.

Service for disability: <http://www.mdh.se/student/nystudent/funktionshindrede?!=en> UK

2.3 Calendar

2.3.1 Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	May 15 th
Spring term	October 15 th

2.3.2 Decision Response

We will send our decision within four weeks after the application deadline.

2.3.3 Transcripts of Records

A Transcript of Records will be issued no later than five weeks after the assessment period has finished at our institution.

2.3.4 Termination of Agreement

In the event of unilateral termination, a notice of at least one semester (6 months) has to be given. For instance, a unilateral decision to discontinue the exchanges notified to the other part by 1 September 20XX will only take effect as of 31 December 20XX. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3 Additional information

Grading system at Mälardalen University

Swedish 2 grading scale	Swedish 3 grading scale	Swedish 4 grading scale	ECTS grading scale
Godkänd (G) PASS	Väl Godkänd (VG) PASS WITH DISTINCTION	Grade 5 PASS WITH DISTINCTION	A
		Grade 4 PASS WITH CREDIT	B
	Godkänd (G) PASS	Grade 3 PASS	C
			D
Underkänd FAIL	Underkänd FAIL	Underkänd FAIL	E
			FX
			F

3.1

In the transcript of Record of the exchange student grades will be transferred from Swedish Scale into ECTS Scale as below

- Pass with Distinction (VG) = AB, Pass (G) = C
- Pass with Distinction (5) = A, Pass with Credit (4) = BC, Pass (3) = DE
- The scale where Pass is highest grade is not translated

Credit system at Mälardalen University

one full semester

one academic year

30 ECTS credits

60 ECTS credits

3.2 Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Swedish Migration Board (Migrationsverket)
Contact details	http://www.migrationsverket.se/English/Contact-us.html
Website	www.migrationsverket.se

3.3 Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://www.mdh.se/polopoly_fs/1.84555!/Menu/general/column-content/attachment/Erasmus%20Charter%202014-2020.pdf We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Martina Delby
Contact details	martina.delby@mdh.se , +46-21- 10 73 67
Website	Info on the insurance company: http://www.mdh.se/utbildning/exchange-students/services/insurance-for-exchange-students-1.14679?!=en UK

3.4 Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following information sources:

Contact person – campus Västerås/Eskilstuna	Bostad Västerås: The Accommodation Agency Mälardalen University collaborates with for Campus Västerås and Eskilstuna
Contact details	info@bostadvasteras.se Phone: +46 21 17 19 50 Fax: +46 21 17 19 59
Website	http://www.bostadvasteras.se/en/
Postal address	Bostad Västerås AB Box 390 SE-721 08 Västerås Sweden Visiting address: Stora gatan 38