

ERASMUS STUDENT PLACEMENTS

THE HELLENIC CULTURE CENTRE SANTORINI ISLAND, GREECE

WHO/ WHERE:

A. The **Hellenic Culture Centre** www.hcc.edu.gr , founded in 1995, is one of the first non formal education institutions that offered Greek as a foreign/second language courses and educational-cultural tourism services. It has an expertise in Language Teacher Training programmes and cultural activities programmes. The aims of the institution are to promote language learning and teaching, cultural and educational tourism, and adult education and intercultural education methodology. It has been involved in different national and EU projects on intercultural education, teacher training, cultural exchanges, e-learning.

The Hellenic Culture Centre offers four internship posts for Erasmus students, for its offices in Santorini island, Greece:

1. Marketing coordinator

To coordinate and implement a Marketing programme for new students recruitment, especially through the Internet, to work on the website, to upload materials and create newsletters, to translate texts into her/ his mother tongue. To update the Social Media of the organisation.

2. EU funding assistant

To assist in developing proposals for EU funded projects under the Life Long Learning Programme, and to assist in implement projects that are on the way (monitor printing and production of materials, monitor on time implementation of events, monitor on time delivery of products/ deliverables, monitor expenses according to budget), to evaluate proposals and provide feedback.

3. E-learning expert

To develop the e-learning platform of HCC. To coordinate the social networks of HCC. To create didactic materials for e-learning. To work on e-learning projects and develop new projects

4. Cultural Officer

To develop a cultural programme in Santorini, complementary to the language programme, to develop training materials for cultural presentations (in English), to accompany students to cultural visits. To welcome students and project partners from Europe and organise their stay. To update the Social Media of the organisation with cultural information. To design new services and products for cultural tourism.

WHEN: Internships **may** start anytime during the year for 3, 6 or 12 months (most preferable to be started in February 2017).

QUALIFICATIONS:

English, level at least C1 (main working language) and very good ICT skills as well as a **driving license** are necessary. Knowledge of **Greek language** would be an asset. **Students from Cyprus or with Greek origin will be most welcome.**

OFFER: The company supervisor will provide **guidance and support** to students for accommodation search and will sign a contract that outlines mutual responsibilities. All students will be updated about the current EU funded programmes on education. Accommodation can be found in lower than the local market prices.

There will be **NO Reimbursement** for students' services, but they can benefit from other offers. **Training opportunities:** 50% discount on any Greek language programme. **Attention: students should have their own health insurance (private or from their University) before coming to Greece.** **No Accommodation** is provided, but students will be supported to find accommodation on their own, probably in an apartment with other Erasmus students. The HCC helps in that.

PROCEDURE: **Applications** together with a CV and covering letter should be sent to Ms. Ifigenia Georgiadou, Director of the organization, directly (e-mail: ifigenia@hcc.edu.gr).

Deadline for applications: there is not a deadline; students have to say when they want to come and when they have to apply for an Erasmus grant to their Universities. All students who have made an application will be notified and sent feedback. **Phone/Skype interviews** with selected candidates will be conducted too. Students have to send their Skype name and hours that they want to be contacted.

Living in Santorini -Price range

Accommodation in Santorini: 400-600 euro/ month for a studio, depending on the facilities it offers. There is also a possibility to find a furnished apartment which students can share. **A room in a students' house may cost 230-400 euro/ month, all included.**

Meals: 10-16 euro

Bus Tickets: 1,40 euro

The HCC in Santorini is located in Megalochori village, 9 km from Fira, the capital of the island. Super markets and restaurants are in the village and also 10 minutes away by car. Students are advised to find accommodation in Megalochori.

For more information:

Ifigenia Georgiadou

Director

e-mail: ifigenia@hcc.edu.gr

Hellenic Culture Centre

www.hcc.edu.gr